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Germany-Frankfurt am Main: ECB - Provision of services and works in support of selected Audit Missions carried out by the Directorate Internal Audit 2018/S 001-000054

Contract notice

Services

Directive 2014/24/EU

Section I: Contracting authority

1.1) Name and addresses

European Central Bank Sonnemannstrasse 22 Frankfurt am Main

60314 Germany

Contact person: Kristin Newman Telephone: +49 69/13440

E-mail: procurement@ecb.europa.eu

Fax: +49 69/13447110 NUTS code: DE712 Internet address(es):

Main address: http://www.ecb.europa.eu

1.2) **Joint procurement**

1.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: https://www.ecb.europa.eu/secure/procurement/login.html

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

1.4) Type of the contracting authority

European institution/agency or international organisation

1.5) Main activity

Economic and financial affairs

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

Provision of services and works in support of selected Audit Missions carried out by the Directorate Internal Audit

II.1.2) Main CPV code

79212200

II.1.3) Type of contract

Services

II.1.4) Short description:

The European Central Bank intends to conclude a framework agreement for the provision of services and works to support selected audit missions of the directorate internal audit, in the following ten fields of competency, of which 2 are optional:

- 1. Audit planning and methodology
- 2. Recommendation follow-up assessment
- 3. Operational risk and business continuity
- 4. Financial risk
- 5. Budget and controlling
- 6. Procurement and asset inventory
- 7. Information technology
- 8. Project management
- 9. Facilities management (optional)
- 10. Human resources (optional)

II.1.5) Estimated total value

II.1.6) Information about lots

This contract is divided into lots: no

- II.2) Description
- II.2.1) **Title:**
- II.2.2) Additional CPV code(s)

II.2.3) Place of performance

NUTS code: DE712

Main site or place of performance:

The services shall be provided at the European Central Bank's premises located in Frankfurt am Main, Germany.

II.2.4) Description of the procurement:

The European Central Bank intends to conclude a framework agreement for the provision of services and works to support selected audit missions of the directorate internal audit, in the following ten fields of competency, of which 2 may potentially be optional:

- 1. Audit planning and methodology
- 2. Recommendation follow-up assessment
- 3. Operational risk and business continuity
- 4. Financial risk
- 5. Budget and controlling
- 6. Procurement and asset inventory
- 7. Information technology
- 8. Project management
- 9. Facilities management (optional)
- 10. Human resources (optional)

Additional information on the scope of services and details of the aforementioned competency fields can be found in the call for application (refer to Section VI. (3) of this notice), and will be further specified for candidates invited to second stage of the tender process.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

11.2.6) Estimated value

11.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

At the sole discretion of the ECB, this contract may be extended for a further period of up to 1 year.

11.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3

Maximum number: 5

II.2.10) Information about variants

Variants will be accepted: no

II.2.11) Information about options

Options: yes

Description of options:

The provision of internal audit support services might optionally include the following 2 fields of competency:

- 1. Facilities management
- 2. Human resources

II.2.12) Information about electronic catalogues

II.2.13) Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

Additional information II.2.14)

Section III: Legal, economic, financial and technical information

Conditions for participation III.1)

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

See the details in the application documentation to be requested from the contact point indicated in Section VI (3).

Economic and financial standing III.1.2)

Selection criteria as stated in the procurement documents

Technical and professional ability III.1.3)

Selection criteria as stated in the procurement documents

III.1.5) Information about reserved contracts

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

III.2.2) **Contract performance conditions:**

In line with the terms and conditions of the draft contract. See details in the procurement documents.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.6) Information about electronic auction

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

- IV.2) Administrative information
- IV.2.1) Previous publication concerning this procedure
- IV.2.2) Time limit for receipt of tenders or requests to participate

Date: 26/01/2018 Local time: 18:00

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4) Languages in which tenders or requests to participate may be submitted:

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

VI.3) Additional information:

The procurement documentation can be downloaded from an internet platform. If you are interested to participate in the procurement procedure register via the internet platform using the following internet address, user name and password:

Internet address: https://www.ecb.europa.eu/secure/procurement/

User name: 003229/DIA/2017/CFA.

Password: BE2ADB.

After you have registered, an e-mail will be sent to you with a new user name and password. Use the new user name and password to download the procurement documentation from the above URL internet address. However, your mere registration and downloading the procurement documents does not constitute an application. You must submit your application in hard copy version to the ECB, on time, in the format requested and including the content as further instructed in the application documentation.

Should you experience any problems in accessing the Internet platform for registration and/or downloading the documentation, please do not hesitate to contact the ECB under the following e-mail address: procurement@ecb.europa.eu quoting the procurement number and the problem experienced.

The ECB shall endeavour to answer all queries concerning access as quickly as possible but cannot guarantee a minimum time response. The ECB shall not be bound to reply to queries received less than seven calendar days before the time-limit for the submission of tenders.

The procurement procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements.

The procurement procedure is conducted in accordance with Decision ECB/2016/2 of 9 February 2016 laying down the rules on procurement, OJ L 45, 20.2.2016, p. 15 as amended available on the ECB website at http://www.ecb.europa.eu/ecb/jobsproc/tenders/html/index.en.html

During the procurement procedure, tenderers shall not contact any other ECB staff members or organisations/ persons working for the ECB with regard to this tender procedure than the person indicated in Section I.1). Tenderers shall also not contact potential competitors unless they intend to form a temporary grouping with them or to involve them as subcontractors.

Any violation of this communication rule may lead to the exclusion of the tenderer in question.

VI.4) Procedures for review

VI.4.1) Review body

Procurement Review Body of the European Central Bank, c/o Legal Advice Team

Sonnemannstrasse 20

Frankfurt am Main

60314 Germany

Telephone: +49 691344-0 E-mail: legaladviceteam@ecb.int

Fax: +49 691344-6886

Internet address:http://www.ecb.europa.eu

VI.4.2) Body responsible for mediation procedures

European Ombudsman

1 avenue du Président Robert Schuman

Strasbourg 67001

France

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures:

15 days from the receipt of the information specified in Article 34(3) of ECB Decision 2016/2 laying down the Rules on Procurement or, if no information is requested, 15 days from the receipt of the notification to unsuccessful tenderers. Further requirements are outlined in Article 39 of this Decision. A complaint to the European Ombudsman does not affect the deadline for lodging appeals.

VI.4.4) Service from which information about the review procedure may be obtained

Central Procurement Office Sonnemannstrasse 22 Frankfurt am Main 60314 Germany Telephone: +49 6913440

Internet address:http://www.ecb.europa.eu

VI.5) Date of dispatch of this notice:

22/12/2017